Akwesahsne Mohawk Board
Of Education

Legal References:
Related References:
Effective Date: June 1997 & March 2017
Revisions: June 2013 & January 2017
Reviewed: April 2013 & December 2016

POLICY SECTION 403: SIGNING AUTHORITY

POLICY

The Akwesahsne Mohawk Board of Education believes that it is responsible and accountable for the efficient management and control of the Board's financial resources. In order to ensure that this responsibility is met in a controlled manner, the Board has determined that only specified Board members and staff are authorized as signing authorities on behalf of the Board.

GUIDELINES

1. The Board has designated the Chairperson along with the Co-Chairperson, the Director of Education and the Associate Director to be authorized signing officers of the Board.

2. The Director or Associate Director (s) shall sign documents and agreements on behalf of the Board. Some documents and/or correspondence may also require the signature of the Chair or Co-Chair of the Board.

3. The Director or Associate Director (s) shall sign financial documents submitted for payment to the Finance Office.

4. The Board may also designate one or more Board employees as authorized signing officers for checks issued by the AMBE.